



## Request for RadioNet support for **scientific events**

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1. Call text
2. The application form to be used

# RadioNet support for scientific events

## Call

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RadioNet is an EC funded project, which brings together the premier radio astronomical facilities in Europe to serve a growing research community across all of Europe and beyond. RadioNet set a Networking programme to promote and strengthen RadioNet [infrastructures](#) (EVN, e-MERLIN, NOEMA, IRAM-30m, LOFAR, Effelsberg, APEX and ALTA) and [technical developments](#).

The [RadioNet scientific dissemination](#) activity goal is to support the organization of scientific events in form of large conferences, topic-oriented smaller meetings and informal very small workshops/discussion forums. The events focus primarily on the scientific results achieved using the RadioNet infrastructures and/or technical developments activities. Additionally, cross-disciplinary events will be supported with the aim of promoting the collaboration between radio astronomers and scientists working in other bands of the electromagnetic spectrum (or new windows such as gravitational waves). This leads to the spreading of knowledge acquired in our field to the broader astronomical community. At the same time it will broaden the scientific horizon of radio astronomers. Meetings supported by RadioNet can be found [here](#).

RadioNet is inviting organisers of scientific events to respond to the call using the application form. Events addressing RadioNet's scientific dissemination goals are eligible for support. **The RadioNet funding can be used to support travelling of individual participants as well as organisational cost (see [the guide for organisers](#))**. Only participants either promoting the results from the use of the RadioNet infrastructures/developments or bringing added value to the RadioNet community through their expertise (e.g. talk, poster) are entitled for RadioNet support.

The RadioNet call is issued every six months (January 1 and June 1). For this funding call, meetings and conferences should be held within the time period March 2018 – December 2018. The total available budget is approximately 20 kEuro.

**Please send the duly filled in application form as PDF file to**  
**[RadioNet@mpifr.de](mailto:RadioNet@mpifr.de)**

**Deadline: February 1, 2018, 5pm (CET)**

The evaluation of the submitted applications will be performed by a Selection Committee and announced within 3 weeks after the submission deadline. Please keep in mind that the allocation of the RadioNet support will be made primarily on the justification made with regard to the RadioNet infrastructures as well as on the scientific justification.

It is expected that event organizers provide candidates for RadioNet support at least one month before the event. The event organizers and supported participants should acknowledge RadioNet support in any advertising media (e.g., webpage, talks, poster, publications). The event organiser commits to provide an assessment report based on the provided template within one month after the event as a condition for the cost reimbursement. There is a 6-month deadline after the event for claiming the expenses; afterwards the support will be withdrawn.

You are welcome to contact the activity leader – [Dr. Michael Lindqvist](#) for more information about the RadioNet scientific dissemination programme and/or the RadioNet management for assistance.

Sincerely,

[RadioNet Management](#)



**Funding principles:**

- Cost must be actually incurred in connection with the RadioNet action and necessary for its implementation
- Cost must be identifiable and verifiable, in particular recorded in the accounts in accordance with the accounting standards. Cost must comply with the applicable national law on taxes, labour and social security
- Travel costs and related subsistence allowances (including related duties, taxes and charges such as non-deductible value added tax (VAT) paid by the beneficiary) are eligible if they are in line with the beneficiary's usual practices on travel.
- Cost must be reasonable, justified and must comply with the principle of sound financial management, in particular regarding economy and efficiency (i.e. in line with a good housekeeping practice when spending public money, avoiding monetary excesses).

'Economy' means minimising the costs of resources used for an activity (input), while maximising quality; 'efficiency' is the relationship between outputs and the resources used to produce them.

**Examples:**

1. The beneficiary may NOT increase the remuneration of its personnel, upgrade its travel policy or its purchasing rules because of the European Commission support.
2. Entertainment or hospitality expenses (including gifts, special meals and dinners) are in principle not eligible.
3. Tips, which are not obligatory, are not eligible. By contrast, in some countries the invoice of the restaurant includes a certain mandatory amount as payment for the 'service'. In this case, the amount may be considered eligible — if the other eligibility conditions are fulfilled.
4. Cost of cancelled trips/events cannot be reimbursed.

**Eligibility for funding:**

Researchers throughout the world can participate in the Horizon 2020 projects - though they are not always eligible for H2020 funding. Regarding funding, we can distinguish between countries that are automatically eligible for funding and those that are not. For more information click here:

[http://ec.europa.eu/research/participants/docs/h2020-funding-guide/cross-cutting-issues/international-cooperation\\_en.htm](http://ec.europa.eu/research/participants/docs/h2020-funding-guide/cross-cutting-issues/international-cooperation_en.htm)

RadioNet suggests that at least 2/3 of the support will be allocated to the support of participants (travel, lodging and meals expenses) and up to 1/3 to other costs. Reasons for any other allocation need to be clearly explained in the request form.

**RadioNet visibility:**

The recipients of RadioNet financial support (organisers, participants) have to assure the visibility of the support by including at any advertisement media the project's and EU logos, and the acknowledgment sentence:

*This event has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 730562 [RadioNet]*

# RadioNet support for scientific events

## Application form

EVENT INFORMATION	
TITLE	
PLACE	
ORGANISER'S INSTITUTE NAME	<i>Please insert the full name of the organisation not a department Please insert the name and email of the contact person</i>
DATE	
NO. OF PARTICIPANTS	
TOTAL EVENT COST	
RADIONET SUPPORT	<i>Please specify the requested contribution to RadioNet (in Euros)</i>
OTHER SOURCES OF FUNDING	<i>Please specify the other sources of funding and their level</i>
REQUEST	
<i>(max. 2 pages)</i>	
Short abstract of the event	<i>Please provide a scientific summary of the event</i>
Relevance for RadioNet	<i>RadioNet supports organization of scientific events focussing on scientific results achieved using the RadioNet facilities and/or technical developments of RadioNet activities; additionally cross-disciplinary events with the aim to feed the collaboration between radio astronomers and scientists working in other bands of the electromagnetic spectrum. In the light of this, please highlight the relevance of your event in the spirit of the RadioNet goals.<sup>1</sup></i>
Impact on RadioNet	<i>Please specify the impact (added value) of the event on the RadioNet community.</i>
Use of the RadioNet contribution	<i>Please specify in detail the use of the RadioNet support and expenses. Check <a href="#">the guide for organisers</a> for more details.</i>
Ethics	<i>Please specify how you will address the ethic issues (e.g. gender and other ethnic issues)</i>

<sup>1</sup> For more information about the RadioNet scientific dissemination programme please contact – Dr. Michael Lindqvist [michael.lindqvist@chalmers.se](mailto:michael.lindqvist@chalmers.se)