RadioNet support for scientific events
Application form for organisers

EVENT INFORMATION	
TITLE	ALMA Developers' Workshop 2019
PLACE	European Southern Observatory, Garching b. München, Germany
ORGANISER'S INSTITUTE NAME	European Southern Observatory Tony Mroczkowski, amroczko@eso.org
DATE	3 days in June 2019
NO. OF PARTICIPANTS	60
TOTAL EVENT COST	8000
RADIONET SUPPORT	8000
OTHER SOURCES OF FUNDING	ESO provides the meeting venue and basic coffee & tea break service. We have not yet identified any additional funding.

REQUEST
(max. 2 pages)

Short abstract of the event	ESO coordinates the European ALMA region's development programme. Every 3 years, a call is made for EU-ALMA study proposals. We found that in 2016, it was useful to hold a meeting to discuss development priorities and possibilities. In June of 2016, this was held at Chalmers University and was funded by then EU-ALMA Programme Scientist Leonardo Testi's visiting faculty position. The website for the 2016 meeting is here: http://www.chalmers.se/en/centres/GoCAS/Events/ALMA-Developers-Workshop/Pages/default.aspx. This time, in preparation for studies commencing in 2019, we have decided to host the meeting at ESO, where the venue is provided free of cost and is a more impartial location for such an event. I was the main organiser of the 2016 workshop, with guidance provided by Robert Laing and Leonardo Testi. I am now in a position at ESO to take a more leading role and improve upon the last iteration of this, in collaboration with Leonardo Testi and the new EU-ALMA Programme Scientist (to be determined).
Relevance for RadioNet	ALMA is one of a handful of RadioNet resources available to the RadioNet community, and we feel it is important to have active community participation. Further, the participation by women, minorities, and junior members of the community was poor in the 2016 ALMA Developers' Workshop, and we will prioritize allocation of assistance to these groups in particular.
Impact on RadioNet	This is an opportunity for the RadioNet community to learn about and provide feedback about the priorities of the ALMA 2030 Development Roadmap (soon to become public). It will also help new groups and individuals to focus the priorities of their study proposals on the areas most relevant to the roadmap.
Use of the RadioNet	We will allocate at least 2/3 of the support to travel for participants with justifiable needs, with priority given to underrepresented groups. Up to 1/3 will be used to provide modest

contribution	work lunches at ESO for the participants (typically 12 euros per person, per lunch, for a total of 2160 for 60 participants). We find that providing lunch on the ESO campus maximizes the amount of time participants interact and engage in the workshop.
Ethics	ESO has adopted a Code of Conduct based on the London Code of Conduct, which states: *Please follow these guidelines:* *1. Behave professionally. Harassment and sexist, racist, or exclusionary comments or jokes are not appropriate. Harassment includes sustained disruption of talks or other events, inappropriate physical contact, sexual attention or innuendo, deliberate intimidation, stalking, and photography or recording of an individual without consent. It also includes offensive comments related to gender, sexual orientation, disability, physical appearance, race, nationality or religion.* *2. All communication should be appropriate for a professional audience including people of many different backgrounds. Sexual or sexist language and imagery is not appropriate.* *3. Be respectful of others. Do not insult or put down other attendees and facilitators of the event.* *4. Should a participant witness events of bullying, harassment or aggression, we recommend that he or she approach the affected person to show support and check how they are. The witness may also wish to suggest that the person report the inappropriate behaviour. However, it is up to the affected person alone whether or not they wish to report it.* We will abide by this code of conduct.

Privacy Policy: *With signing this template and applying for RadioNet funding, I accept the* <u>Privacy Policy</u> <u>of RadioNet</u>*, which is based on the EU General Data Protection Regulation (GDPR).*

Place & Date:

Signature of the applicant:

Garching, 26 June 2018